

EMA Committee

Minutes

April 21, 2020

The EMA Committee of the Piatt County Board met on Tuesday, April 21, 2020 at 7:00 p.m. via Zoom conference. In Room 104 of the Courthouse, the meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Jennifer Harper, Linda Leach. Eric Seibring and Keri Nusbaum in Room 104.

Also in attendance via Zoom were: States Attorney Rhoades, Assistant States Attorney Dobson, Tony Kirkman, Randy Shumard, Mike Holmes, Kirk Allen, John Kraft, and Steve Hoffman.

MOTION: Carroll made motion, seconded by Spencer to approve minutes of the March 4, 2020 meeting. On voice vote, all in favor and the motion carried.

Claims

Spencer read recommendations for claims approval. EMA Director Holmes will need to re-submit the claims and provide receipts for claims and provide details rather than batched claims. It is preferred to purchase fuel in the county. The committee is asking Holmes to resubmit the claims with the proper documentation.

Motion: Carroll made motion, seconded by Spencer to approve the claims for FS Fuel \$209.75 and ATT phones for March \$172.99. Roll was called, all in favor and the motion carried.

Motion: Carroll made motion, seconded by Spencer to approve the claim for First Spear LLC for go kits for \$1596.02. Roll was called, all in favor and the motion carried.

Holmes said he has turned in claims this way for 2 years and would like written instruction on any changes to be made. Spencer said there were 51 charges and only 12 claims. Details and receipts should be provided for each charge. Claims should be done the way Bellwether advises.

Directors report

Mr. Holmes said he would share information when appropriate, as some is considered confidential. Holmes has been sending daily emails, but Spencer has had some problems opening them PPE distribution has been slow. Kirby hospital donated reusable gowns to the Nursing home. Waiting for an order from Judge Finson regarding requiring PPE in the courtroom. The 53' trailer is part of the EOP. It is no cost to the county. Kirby has no morgue. The county morgue has 3 spaces. With the current situation, there is a possibility there would be a delay even with the normal amount of deaths in the county. HyperReach should be available in a week or two. Alternative housing plan is not an option, and an investment will be required. The plan is a hotel in the county. This would be housing of first responders who are infected. Carroll asked if any other counties have implemented the plan. Holmes said the counties around Piatt have. Carroll asked Holmes to let them know if other counties begin to use their housing plan. Holmes said local housing must be used before regional housing can be used. Holmes has been dispensing PPE to Fire departments, the nursing home, etc. He is working with Jami Trybom about PPE for her drivers. He has dispensed 26 gallons of the hand sanitizer. Trybom is taking care of taking the payments to recoup the costs.

Holmes said the shed location is working out. Items ordered or purchased on the approved list include: HyperReach, badge software, lighting, mobile and office printer, cell phone booster. Has purchased 17 of the go kits at \$70 each and needs 20-25 more. Holmes said there is a problem with the credit card. Carroll suggested if the claims were done and the card was paid, it may be a good goal.

Public Comments: Mr. Shumard has received the daily logs, he appreciated the updates. He said every department should do a daily log. He wants to know if everyone is submitting receipts with their claims.

MOTION: Carroll made motion to adjourn, seconded by Spencer. On voice vote, all in favor and the meeting adjourned at 7:31 p.m.

Respectfully submitted,
Keri Nusbaum
Piatt County Zoning Officer/Secretary to the County Board